

**BRIGGS PUBLIC SCHOOLS BOARD OF EDUCATION
REGULAR MEETING**

17210 S. 569 Road, Tahlequah, OK 74464
Administration Building – Superintendent’s Office

February 14, 2023 6:00 p.m.

AGENDA

1. Call to Order and Roll Call.
2. Presentation of Briggs Public Schools Audit of Financial Records for the Fiscal Year 2022 by Drew Kimble, CPA.
3. Discussion and possible action to approve the Audit of Financial Records for Fiscal Year 2022.
4. Consent Agenda: All of the following items, which concern reports and items of a routine nature normally approved at board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 - a. Minutes of Board of Education Meetings
 - i. Regular Meeting January 10, 2023
 - b. Financial Reports
 - i. Treasurers Balance Sheet as of January 31, 2023
 - ii. Activity Fund Revenue/Expenditure Summary
5. Discussion and possible action to approve a Leave of Absence for Shannon E. Robertson, Certified Teacher, effective February 24, 2023 through the end of the 2022-2023 school year.
6. Discussion and possible action to accept the resignation of Sherrie L. Kirk, Certified Teacher, effective the end of the 2022-2023 school year.
7. Discussion and possible action to accept Superintendent’s recommendation to employ a Certified Teacher on a Certified Temporary Contract for the 2023–2024 school year.
8. Discussion and possible action to reemploy Angel G. Supernaw, Principal for the 2023-2024 school year.
9. Discussion and possible action to reemploy Tara J. Feary, Assistant Principal for the 2023-2024 school year.
10. Discussion and possible action to approve 2022-2023 Certified Temporary Contract for Sandra R. Poteet.
11. Discussion and possible action to approve revision of Briggs Public Schools 2022-2023 Calendar.
12. Discussion and possible action to approve Board of Education Policy BEA – School Board Meetings Agenda Preparation and Dissemination.
13. Discussion and possible action to approve Board of Education Policy BED – Board of Education Meeting Public Participation.

14. Discussion and possible action to approve Board of Education Policy BED-R – Board of Education Meetings Public Participation (Regulation).
15. Discussion and possible action to approve Board of Education Policy BJ – Board of Education Executive Officer – Superintendent.
16. Discussion and possible action to approve Board of Education Policy CKCA – Emergency School Closings.
17. Discussion and possible action to review and approve Briggs School District #44 Procurement Plan for Child Nutrition Programs.
18. Discussion and possible action to review and approve revised Briggs Public Schools Wellness Plan.
19. Discussion and possible action to declare 1998 W-W 16x6 All Around Stock Trailer surplus and direct Superintendent to sell at fair market value.
20. Discussion and possible action to approve Out of State Travel for Stephen R. Haynes to attend the 2023 NAFIS Spring Conference (National Association of Federally Impacted Schools) March 11-15, 2023 in Washington, D.C. (Travel expenses paid by OASIS)
21. Board to consider and take action on a resolution approving the lease-purchase of equipment and other personal property; and authorizing the President and the Clerk of the Board of Education and the Superintendent of Briggs Public Schools to execute all necessary documents, including the Equipment Lease/Purchase Agreement. (Lower Gymnasium Remodel)
22. Board to approve Standard Form of Agreement Between Owner and Construction Manager as Constructor (AIA Document A133-2019) and Addendum to Standard Form of Agreement Between Owner and Construction Manager (AIA Document A133-2019) for the Briggs Lower Gymnasium Remodel between Briggs Elementary School District #44 and LDKC, Inc., Subchapter S Corporation.
23. Board to approve General Conditions of the Contract for Construction (AIA Document A201-2007) for the Briggs Lower Gymnasium Remodel.
24. Board to award bid packages 2A, 7A, 7B, 9C, 21A, and 22A for the Briggs Lower Gymnasium Remodel as recommended by L.D. Kerns Contractors Inc. (see attached Bid Tabulation Sheet) and assign identified bidders to L.D. Kerns Contractors Inc. pending securement of lease-purchase financing.
25. Discussion and possible action to approve proposed two-year lease extension for (1) 2021 Thomas C2 77 passenger bus at the rate of \$17,500 per year between Briggs Public Schools District #44 and Midwest Bus Sales, A Division of The Kincaid Group.
26. Discussion and possible action to approve Attorney-Client Fee Contract between Briggs Public Schools District #44 and Frantz Law Group, APLC.
27. Discussion and possible action to approve Contractor’s Application for Briggs Middle School Addition Payment #4 from LD Kerns Contractors, 555 N. Elm Street, Jenks, OK 74037 in the amount of \$146,609.10 as approved by BWA Architects.
28. Superintendents Report:
 - 1) School Operations
 - 2) School Activities/Information
 - 3) 21st Century Learning Center & Success For All
 - 4) Important Information/OSDE Updates

5) Organizational Activities/Information

6) Other

29. Discussion and possible action to approve Funds 11-41 (General, Building, Bond, and Sinking) Purchase Orders and Change Orders listed on attachment.

30. New Business.

31. Adjourn.

Posted at 4:30 p.m. this 13th day of February 2023, on the door of the Briggs Public Schools Administrative Office Building, 17210 S. 569 Road, Tahlequah Oklahoma, 74464. Notice of this regular meeting was given to the Cherokee County Clerk by December 15, 2022.

Minutes Clerk